



Rizzetta & Company

Gramercy Farms Community Development District

**Board of Supervisors
Meeting
January 24, 2024**

District Office:
8529 South Park Circle, Suite 330
Orlando, Florida 32819
407.472.2471

www.gramercyfarmscdd.org

GRAMERCY FARMS
COMMUNITY DEVELOPMENT DISTRICT

www.gramercyfarmscdd.org

Board of Supervisors	Rolando Fernandez Joel Sanchez Elizabeth Fernandez Maria Borrero Bob Bishop	Chairman Vice Chairman Board Supervisor Board Supervisor Board Supervisor
District Manager	Brian Mendes	Rizzetta & Company, Inc.
District Counsel	Wes Haber	Kutak Rock
District Engineer	Greg Woodcock	Stantec

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (407) 472-2471. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

GRAMERCY FARMS DEVELOPMENT DISTRICT

District Office · Orlando, Florida · (407) 472-2471

Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.gramercyfarmscdd.org

**Board of Supervisors
Gramercy Farms Community
Development District**

January 17, 2023

FINAL AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Gramercy Farms Community Development District will be held on **January 24, 2024, at 9:00 a.m.** at the **Anthem Park Clubhouse** located at **2090 Continental Street, St. Cloud, Florida 34769**. The following is the **final** agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. COMMUNITY UPDATES**
 - A. Landscape Inspection Report
 - B. Monthly Report from Aquatic Weed Management
 - C. Down to Earth Updates
 1. December Proposals
 - D. HP Home Solutions Monthly Updates
 1. Pond Signs
 2. Pressure Washing
 3. Monument Painting
 4. Removal of Holiday Lights
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Meeting held on December 20, 2023..... Tab 1
 - B. Ratification of Operation and Maintenance Expenditures for November 2023 Tab 2
- 5. BUSINESS ITEMS**
 - A. Consideration of Water Fountain Proposal (Under Separate Cover)
 - B. Consideration of Conservation Area Maintenance Proposal Tab 3
 - C. Consideration of Osceola County Property Appraiser Agreement..... Tab 4
- 6. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 1. Backflow Updates
 - C. District Manager
 1. Update on Grass Area
 2. Website Audit..... Tab 5
- 7. SUPERVISOR REQUESTS AND COMMENTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Very truly yours,

Brian Mendes
Brian Mendes

TAB 1

49 Mr. Schaub stated that item 37 needs weed treatment.

50
51 Ms. Borrero commented on some issues for community improvement. She stated
52 that there are irrigation issues behind the townhomes, and now there is an erosion
53 issue. It is stated that the district engineer is involved and the landscaping team is
54 in communication with home owner to resolve this issue.

55
56 **B. Monthly Report from Aquatic Weed Management**

57
58 Mr. Mendes briefed the board.

59
60 Ms. Borrero commented on how great the ponds have been looking. She also
61 commented on the entry park is missing a bench.

62
63 It is stated the HP Home Solutions is to bring it back.

64
65 **C. Hp Home Solutions Project Update**

66
67 Mr. Pastrana briefed the board and stated that HP will inspect street sign in the
68 community.

69
70 Ms. Borrero commented on pressure washing the playgrounds and requested
71 district staff to gather proposals.

72
73 Mr. Pastrana stated that he will add leak repairs to fountain proposal and have it
74 ready to present next meeting.

75
76 Mr. Mendes struck "consideration of sign repairs" off the record.

77
78 Ms. Borrero requested a proposal to repaint trim on monuments and little fences
79 throughout the district.

80
81 **FOURTH ORDER OF BUSINESS**

82 **Consideration of the Minutes of the**
83 **Board of Supervisors Meeting held on**
84 **November 29, 2023**

85 Mr. Mendes presented the meeting minutes of the board of Supervisors meeting held
86 on November 29, 2023 and asked if any changes are requested. No changes were requested.

87
88 Mr. Mendes presented and touched on some of the landscape items mentioned in the
89 previous board meeting.

90
91
92
93

On a motion by Ms. Borrero, seconded by Mr. Fernandez, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on November 29, 2023, for the Gramercy Farms Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of Operations and
Maintenance Expenditures for October
2023**

Mr. Mendes presented the operation and maintenance expenditures for October 2023 to the board of Supervisors and asked if there were any questions.

Mr. Mendes stated he will following up with accounting.

On a motion by Ms. Borrero, seconded by Ms. Fernandez, with all in favor, the Board ratified the operations and maintenance expenditures for October 2023, for the Gramercy Farms Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Down to Earth
Proposals
(Under Separate Cover)**

Discussion ensued amongst the board and after the proposals were presented.

On a motion by Ms. Borrero, seconded by Ms. Fernandez, with all in favor, the Board approved the Down to Earth proposals 68144, 68145, and 68146 under the contingency they are revised and does not exceed \$6,000, for the Gramercy Farms Community Development District.

On a motion by Ms. Borrero, seconded by Mr. Fernandez, with all in favor, the Board approved the Down to Earth proposal 67895 involving irrigation decoder, for the Gramercy Farms Community Development District.

Down to Earth reported maintenance updates.

Mr. Mendes commented on the city grass area maintenance updates with communication thread.

SEVENTH ORDER OF BUSINESS

**Consideration of Lighting Service
Agreement for Phase 9**

Mr. Mendes presented the proposed agreement to the board of supervisors and asked if they had any questions. There were none.

On a motion by Mr. Fernandez, seconded by Ms. Borrero, with all in favor, the Board approved the lighting service agreement for Phase 9, for the Gramercy Farms Community Development District.

126 **EIGHTH ORDER OF BUSINESS** **Consideration of LLS Tax Solutions Inc.**
127 **Engagement Letter**
128

129 Mr. Mendes presented the proposed engagement letter to the board of supervisors
130 and asked if they had any questions. There were none.
131

On a motion by Ms. Borrero, seconded by Ms. Fernandez, with all in favor, the Board approved the engagement letter, for the Gramercy Farms Community Development District.

132 **NINTH ORDER OF BUSINESS** **Ratification of 1st Addendum for**
133 **Rizzetta & Company Professional**
134 **Technology Services Agreement**
135
136

137 Mr. Mendes presented the addendum to the board of supervisors and asked if they
138 had any questions. There were none.
139

On a motion by Mr. Fernandez, seconded by Ms. Borrero, with all in favor, the Board ratified the 1st Addendum for Rizzetta & Company Professional Technology Services Agreement, for the Gramercy Farms Community Development District.

140 **TENTH ORDER OF BUSINESS** **Consideration of 1st Addendum for**
141 **Rizzetta & Company Contract for**
142 **Professional Landscape Inspection**
143 **Services**
144
145

146 Mr. Mendes presented the addendum to the board of supervisors and asked if they
147 had any questions. There were none.
148

On a motion by Ms. Borrero, seconded by Mr. Fernandez, with all in favor, the Board approved the 1st Addendum for Rizzetta & Company Professional Technology Services Agreement, for the Gramercy Farms Community Development District.

149 **TENTH ORDER OF BUSINESS** **Staff Reports**
150

151 **A. District Counsel**

152 District counsel briefly touched on potential litigation with the board.
153

154 Counsel encouraged the board to reach out to counsel directly.
155

156 Mr. Fernandez requested counsel to email the board of supervisors his contact
157 information.
158

159 **B. District Engineer**
160
161
162

163 Mr. Woodcock briefed the board of supervisors.

164

165 He updated the board on Backflow.

166

167 He also touched on erosion issues on the pond behind the townhome. He stated that
168 he will be doing a site review next week.

169

170 Mr. Mendes touched on splash pad project. He stated he will schedule a call with the
171 district engineer to review the next course of action to take.

172

173 **C. District Manager**

174

175 The district manager had nothing to report and asked the board if they had any
176 questions. There were none.

177

178 **TENTH ORDER OF BUSINESS**

Supervisor Requests and Comments

179

180 There were no supervisor requests.

181

182 **ELEVENTH ORDER OF BUSINESS**

Adjournment

183

On a motion by Ms. Borrero, seconded by Ms. Fernandez, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 10:15 a.m. for Gramercy Farms Community Development District.
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Assistant Secretary

Chairperson/Vice Chairman

TAB 2

GRAMERCY FARMS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · ORLANDO, FL 32819

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

WWW.GRAMERCYFARMSCDD.ORG

Operation and Maintenance Expenditures November 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2023 through November 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$70,348.83**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Gramercy Farms Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2023 Through November 30, 2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Weed Management, Inc	100153	16624	Pond Maintenance 09/23	\$ 1,250.00
Aquatic Weed Management, Inc	100153	16814	Pond Maintenance 10/23	\$ 1,250.00
Elizabeth Fernandez	100154	EF102523 -225	Board of Supervisors Meeting 10/25/23	\$ 200.00
Florida Department of Commerce	100152	88834	Special District Fee FY 23/24	\$ 175.00
Innersync Studio, Ltd	100155	21633	Website & Compliance Services 10/23	\$ 384.38
Joel Sanchez	100156	JS102523	Board of Supervisors Meeting 10/25/23	\$ 200.00
Kutak Rock, LLP	100157	3292733	Legal Services 08/23	\$ 1,553.50
Kutak Rock, LLP	100157	3298066	Legal Services 09/23	\$ 1,245.97
Lerner Reporting Services, Inc.	100158	342	Annual Disclosure Fee FY 23-24	\$ 2,500.00
Maria V. Borrero	100159	MB102523	Board of Supervisors Meeting 10/25/23	\$ 200.00
Orlando Sentinel Communications	100160	082016225000	Legal Advertising 10/23	\$ 438.84
Orlando Utilities Commission	ACH	Monthly Summary 09/23A ACH	Electric Services 09/23	\$ 15,948.53

Gramercy Farms Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2023 Through November 30, 2023

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta & Company, Inc.	100151	INV0000084909	District Management Fees 11/23	\$ 4,737.58
Rolando Fernandez	100161	RF102523	Board of Supervisors Meeting 10/25/23	\$ 200.00
SSS Down To Earth Opco, LLC	100162	INV169815	Landscape Maintenance 10/23	\$ 18,371.25
SSS Down To Earth Opco, LLC	100162	INV172705	Landscape Maintenance 11/23	\$ 18,371.25
Stantec Consulting Services, Inc.	100163	2153496	Engineering Services 09/23	\$ 3,010.20
Toho Water Authority	ACH	Monthly Summary 10/23 ACH	Monthly Summary 10/23 ACH	<u>\$ 312.33</u>
Report Total				<u>\$ 70,348.83</u>

TAB 3

ESTIMATE

Aquatic Weed Management, Inc.
PO Box 1259
Haines City, FL 33845

WATERWEED1@AOL.COM
+1 (863) 412-1919



Gramercy Farms CDD

Bill to

Gramercy Farms CDD
c/o Rizzetta & Company
3434 Caldwell Ave. Ste. 200
Tampa, FL 33614

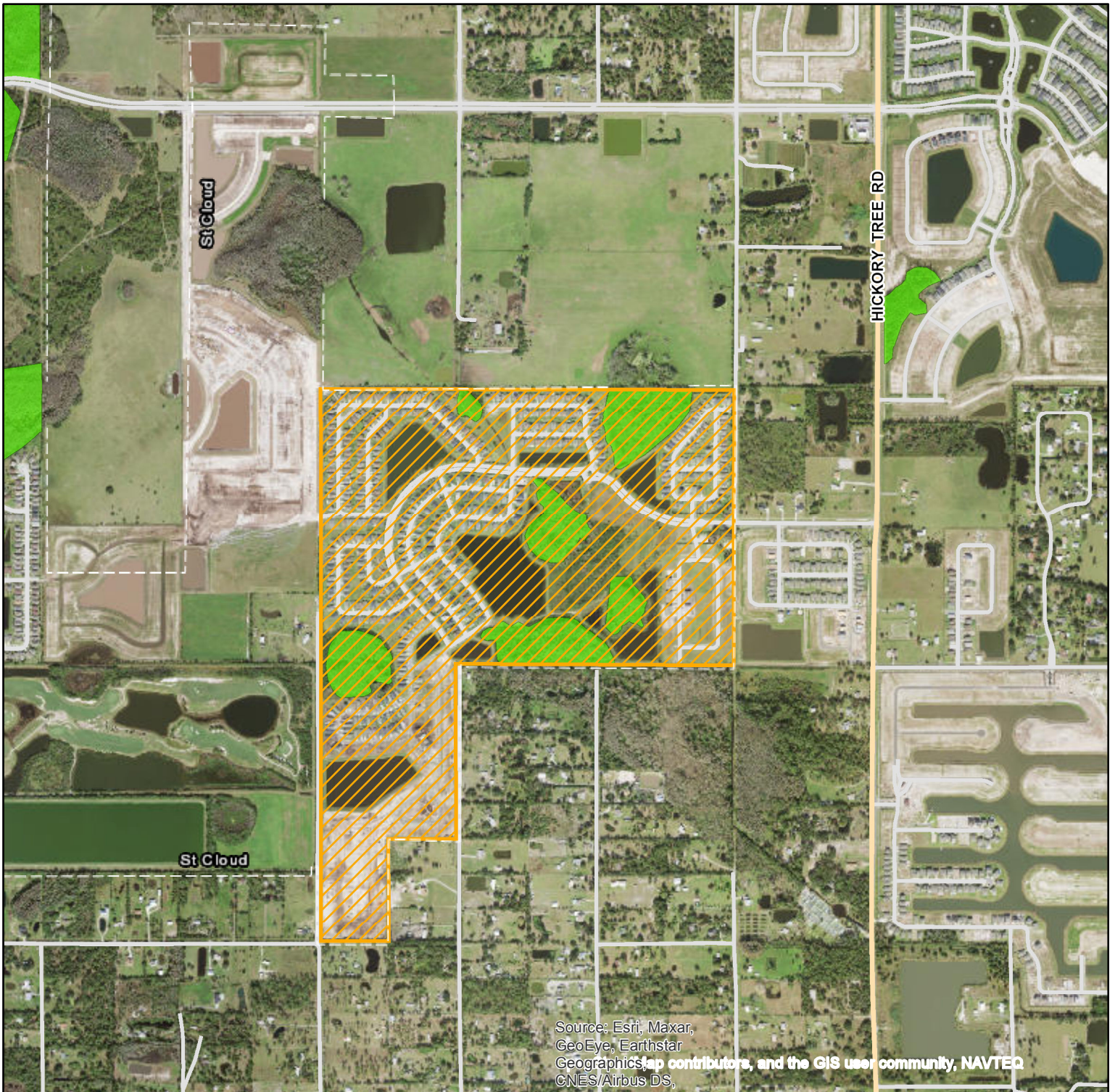
Estimate details

Estimate no.: 1385
Estimate date: 01/11/2024

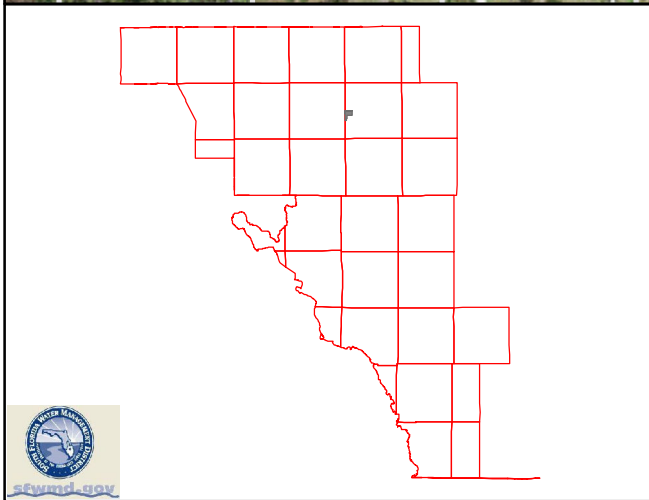
#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Scope of Work Conservation easement exotics maintenance 2024 This treatment is in an effort to keep you compliant with SFWMD regulations. Price includes all materials and labor. Price assumes this treatment will be completed prior to 3/31/2024.		1	\$22,225.00	\$22,225.00
Total						\$22,225.00


Note to customer


Thank you for your business!



Source: Esri, Maxar, GeoEye, Earthstar Geographics, ~~map~~ contributors, and the GIS user community, NAVTEQ, CNES/Airbus DS,

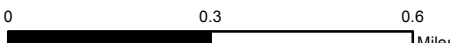


 Application **OSCEOLA COUNTY, FLORIDA**

 N
 Map Date: 2022-03-16

Application No: 051026-4
 Permit No: 49-01633-P
 Sec 19 / Twp 26 / Rge 31
 Project Name: GRAMERCY FARMS

Exhibit No: 3





TAB 4



KATRINA S. SCARBOROUGH, CFA, CCF, MCF OSCEOLA COUNTY PROPERTY APPRAISER

Grammercy Farms CDD

This Data Sharing And Usage Agreement, hereafter referred to as "Agreement," establishes the terms and conditions under which the **Grammercy Farms CDD**, hereafter referred to as agency, can acquire and use Osceola County Property Appraiser (OCPA) data that is exempt from Public Records disclosure as defined in [FS 119.071](#).

Please note the referenced statute has amended as of October 1, 2021. The paragraph below reflects the changes.

The confidentiality of personal identifying and location information including: names, mailing address, or any other descriptive property information that may reveal identity or home address pertaining to parcels owned by individuals that have received exempt/confidential status, hereafter referred to as confidential personal identifying and location information, **will be protected as follows:**

1. The **agency** will not release confidential personal identifying and location information that may reveal identifying and location information of individuals exempted from Public Records disclosure.
2. The **agency** will not present the confidential personal identifying and location information in the results of data analysis (including maps) in any manner that would reveal personal identifying and location information of individuals exempted from Public Records disclosure.
3. The **agency** shall comply with all State laws and regulations governing the confidentiality of personal identifying and location information that is the subject of this Agreement.
4. The **agency** shall ensure any employee granted access to confidential personal identifying and location information is subject to the terms and conditions of this Agreement.
5. The **agency** shall ensure any third party granted access to confidential personal identifying and location information is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying and location information is released.
6. The terms of this Agreement shall commence on **January 1, 2024** and shall run until **December 31, 2024**, the date of signature by the parties notwithstanding. **This Agreement shall not automatically renew.** A new agreement will be provided annually for the following year.

IN WITNESS THEREOF, both the Osceola County Property Appraiser, through its duly authorized representative, and the **agency**, through its duly authorized representative, have hereunto executed this Data Sharing and Usage Agreement as of the last below written date.

OSCEOLA COUNTY PROPERTY APPRAISER

Grammercy Farms CDD

Signature: _____

Signature: _____

Print: Katrina S. Scarborough

Print: _____

Date: _____

Title: _____

Date: _____

Please returned signed **original copy**, no later than January 31, 2024

2505 E IRLO BRONSON MEMORIAL HWY
KISSIMMEE, FL 34744
(407) 742-5000

INFO@PROPERTY-APPRAISER.ORG • PROPERTY-APPRAISER.ORG

TAB 5



Quarterly Compliance Audit Report

Gramercy Farms

Date: December 2023 - 4th Quarter

Prepared for: Scott Brizendine

Developer: Rizzetta

Insurance agency:



Preparer:

Jason Morgan - *Campus Suite Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

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Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

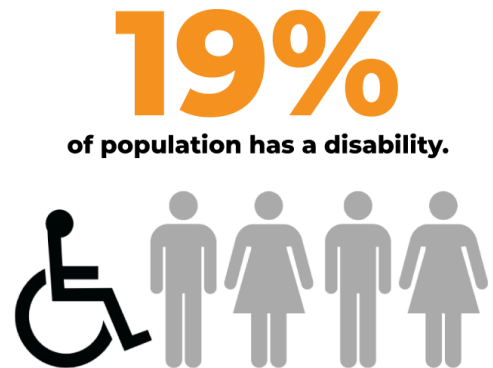
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
Passed	Public Facilities Report, if applicable
Passed	Link to Financial Services
X	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



Sight, hearing, physical, cognitive.

The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitertools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web